

Adverse Weather Protocol 17/18

Please note that in the event of a severe weather warning that may affect the school's normal opening hours, the following procedures will be put in place:

As soon as we are alerted to severe weather a message will be placed on the school website with regular updates - you will need to refresh your browser if you stay logged on to the website.

Wherever possible, we will have the school phone manned for telephone queries.

What happens if the weather deteriorates during the day:

- The school will only close in the event of severe weather or on advice from the Local Authority. The decision will be made by the Headteacher and Chair of Governors.
- The decision will be emailed to parents and posted on the website.
- School will be kept opened and appropriately staffed until the last pupil has left the building.

Severe weather overnight:

- Any decision to close the school will be made by 7am. Information will be posted on the front page of the website.
- There will be a skeleton staff manning the telephones and to be on hand should a pupil not get the message and arrive at school.

How you can help:

- Relay the message to anyone you know not able to view the website.